

**SECTION A**  
**INVITATION TO BID**

Sealed proposals from General Contractors will be received by Emanuel County Board of Education, Owner, in the Board of Education Offices, 201 North Main Street, Swainsboro, Georgia 30401, until 2:00 p.m. prevailing time on September 12, 2018 for the Emanuel County Institute HVAC Modifications.

At the time and place noted above, the proposals for the project will be publicly opened and read. No extension of the bidding period will be made. A separate Qualifications statement shall be enclosed with the bid.

Bidding documents may be obtained at the office of James W. Buckley & Associates, Inc., 114 North Green Street Swainsboro, Georgia 30401.

A mandatory pre-bid conference will be held on August 21, 2018 at 10:00 a.m. on site at Emanuel County Institute, 102 South College Street, Twin City, Georgia 30471. Prospective Bidders not attending the Pre-Bid Conference will not be allowed to submit bids on the project.

Application for documents, together with a deposit of \$100.00 per set should be filed promptly with the Architect. Bidding material will be forwarded, shipping charges collect, as soon as possible. The full amount of deposit for one (1) set will be refunded to each General Contractor who submits a bona fide bid upon return of such set in good condition within ten (10) days after date of opening of bids. All other deposits for complete sets will be refunded less \$100.00 for cost of reproduction of documents upon return of same in good condition within ten (10) days after opening of bids.

Contract, if awarded, will be on a lump-sum basis. No bid may be withdrawn for a period of 35 days after time and date of opening. Bids must be accompanied by a bid bond in an amount not less than five percent of base bid. Both Performance and Payment bonds will be required in an amount equal to 100 percent of the Contract Price.

Contractor and all subcontractors are required to have registered and be authorized to use Federal Work Authorization Program "Employment Eligibility Verification (EEV)" in accordance with Georgia law O.C.G.A. § 13-10-91 "Illegal Immigration Reform and Enforcement Act of 2011".

The owner reserves the right to reject any or all bids and to waive technicalities and informalities. Envelope shall be marked "SEALED BID – Emanuel County Institute HVAC Modifications, Georgia."

**END OF SECTION A**